**贵州新蒲经济开发投资有限责任公司**

**应聘人员登记表**

应聘岗位：期望薪资：到岗时间：

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| 姓名 |  | | | 性别 | | | | | |  | | | | 年龄 | | | |  | | | |  | |
| 出生年月 |  | | | 籍贯 | | | | | |  | | | | 民族 | | | |  | | | |
| 身高 |  | | | 体重 | | | | | |  | | | | 职称 | | | |  | | | |
| 学校 |  | | | | | | | | | 专业 | | | |  | | | | | | | |
| 学历 |  | | | □全日制教育□在职教育 | | | | | | | | | | | | | | | 工作年限 | | |  | |
| 联系电话 |  | | | | 政治面貌 | | | | | | |  | | | | | 婚育情况 | | | |  | | |
| 身份号码 |  | | | | | | | | | | | 户籍地址 | | | | |  | | | | | | |
| 邮箱 |  | | | | | | | | | | | 现居住地 | | | | |  | | | | | | |
| 紧急联系人 | |  | | | | | | | 与本人关系 | | | |  | | | | 电话 | | | | | |  |
| 学习培训经历  （高中及以上） | 起止时间 | | | | | 学校/单位 | | | | | | | | | 项目/专业 | | | | | | | | 所获证书 |
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| 工作经验  （近三份工作） | 起止时间 | | | | | 工作单位 | | | | | | | | | 岗位 | | | | | 待遇 | | | 离职原因 |
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| 家庭成员  （直系亲属必填） | 关系 | | 姓名 | | | | | 年龄 | | | 政治面貌 | | | | | 工作单位 | | | | | | | 联系电话 |
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| **基本技能** | | | | | | | | | |
| 英语 | | 四级\_\_\_\_分六级\_\_ \_分专业四级\_ \_\_\_分专业八级\_\_ \_\_分  其他证书：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | |
| 其他语言 | | 语种：\_\_\_\_\_\_ □精通□熟练□一般  获得何种证书：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | |
| 驾驶技能 | | 驾照类型\_\_\_\_\_类驾龄\_\_\_\_年曾驾驶过的车型\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | |
| 计算机水平 | | Office办公软件□精通□熟练□一般等级证书：\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | |
| 其他技能或证书 | |  | | | | | | | |
| 兴趣爱好 | |  | | | | | | | |
| 是否需要公司提供住宿：□是□否 | | | | | | | | | |
| 是否有朋友或亲属在本公司工作：□否□是　部门：　　　姓名：　　　与本人关系是： | | | | | | | | | |
| 是否已与原单位解除劳动关系：□是□否预计解除日期： | | | | | | | | | |
| **奖惩情况** | | | | | | | | | |
| 时间 | | | 内容 | | 个人/集体 | 颁发单位 | | 具体原因 | |
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| **自我评价** | | | | | | | | | |
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| 我公司将对你的个人信息进行核实，请提供两位核实人的个人信息。 | | | | | | | | | |
| 姓名 | 性别 | | 与本人关系 | 工作单位 | | | 职位 | | 联系电话 |
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| 本人承诺：  我保证以上所提供的情况属实，在必要时配合公司进行背景调查，并同意公司有权向我前工作单位对我的工作情况进行核实。同时我理解以上信息如不实可导致重新定薪定岗乃至立即解聘。  应聘人签名：应聘时间： | | | | | | | | | |