**应聘人员信息登记表**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 姓 名 |  | | | | | | | | | | 性 别 | | |  | | 民族 | | | | |  | | | 照 片 | | |
| 籍 贯 | 省 市(县) 区(乡/镇) 村 | | | | | | | | | | | | | | | | | | | | | | |
| 婚姻状况 |  | | | | | | 出生年月 | | | |  | | | | 身高 | | | |  | | | | |
| 政治面貌 |  | | | | | | | | | | 参加工作时间 | | | |  | | | | | | | | |
| 第一学历 |  | | | | | | 所学专业 | | | |  | | | | 教育方式 | | | | |  | | | |
| 毕业院校 |  | | | | | | | | | | 毕业时间 | |  | | 学位名称 | | | | |  | | | |
| 最高学历 |  | | | | | | 所学专业 | | | |  | | | | 教育方式 | | | | |  | | | | | | |
| 毕业院校 |  | | | | | | | | | | 毕业时间 | |  | | 学位名称 | | | | |  | | | | | | |
| 外语水平 |  | | | | | 职称 | | |  | | | | | | 计算机掌握程度 | | | | | | | | |  | | |
| 资格证书 |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| 应聘岗位1 |  | | | | 应聘岗位2 | | | | |  | | | 应聘岗位3 | | | | |  | | | | | 是否服从调剂 | | |  |
| 现工作单位  及职位 | 注：如已离职请注明前任单位全称、所在部门及所担任职务 | | | | | | | | | | | | | | | | | | | | | | | | | |
| 现住址 | 省 市(县) 区(乡/镇) | | | | | | | | | | | | | | | | | | | | | | | | | |
| 联系电话 | 手 机 | |  | | | | | | | | | | 宅电 | | | | |  | | | | | | | | |
| E-mail |  | | | | | | | | | | | | 身份证号码 | | | | |  | | | | | | | | |
| 户口所在地 | 省 市(县) 区(乡/镇) | | | | | | | | | | | | | | | | | | | | | | | | | |
| **教育**（高中以后阶段）**及培训经历** | 起止时间 毕业院校、系、所学专业 证明人 | | | | | | | | | | | | | | | | | | | | | | | | | |
| **工作经历**  （从最近时间顺序填写）  **及取得主要工作**  **成果**（包括发表文章、参与重要项目/工程、所取得成绩等） | 起始时间 单位全称、所在部门、具体担任职务与负责工作内容 证明人  (纸张不够可另附页) | | | | | | | | | | | | | | | | | | | | | | | | | |
| 奖惩  情况 | 时间、地点 | | | | | | | | | | | 何原因受何种奖励和处分 | | | | | | | | | | | | | 证明人 | |
|  | | | | | | | | | | |  | | | | | | | | | | | | |  | |
| 家庭  主要成员 | | 与本人关系 | | 在何单位工作、任何职务 | | | | | | | | | | | | | 现居住地 | | | | | 户籍所在地 | | | | |
| 夫/妻 | |  | |  | | | | | | | | | | | | |  | | | | | 市 区(县) | | | | |
| 子/女 | |  | |  | | | | | | | | | | | | |  | | | | | 市 区(县) | | | | |
| 子/女 | |  | |  | | | | | | | | | | | | |  | | | | | 市 区(县) | | | | |
| 父 | |  | |  | | | | | | | | | | | | |  | | | | | 市 区(县) | | | | |
| 母 | |  | |  | | | | | | | | | | | | |  | | | | | 市 区(县) | | | | |
|  | |  | |  | | | | | | | | | | | | |  | | | | |  | | | | |
| 其它主要  社会关系 | | 与本人关系 | | 在何单位工作、任何职务 | | | | | | | | | | | | | 现居住地 | | | | | 户籍所在地 | | | | |
|  | |  | |  | | | | | | | | | | | | |  | | | | | 市 区(县) | | | | |
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| 其 他 情 况 及 说 明 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 请您描述本人性格特点及特长爱好 | | | | | | | |  | | | | | | | | | | | | | | | | | | |
| 您需要说明的其他情况 | | | | | | | |  | | | | | | | | | | | | | | | | | | |

注：填表人应如实填写相关信息，如有虚假和隐瞒，本人承担全部责任。需附身份证、毕业证、学位证、职称证、获奖证书及其它相关证明材料。

**填表人签字：**

**填表日期： 年 月 日**